

ST. STEPHEN'S EPISCOPAL PRESCHOOL
EMERGENCY PICK UP FORM

CHILD'S NAME: _____

CLASS: _____

In the case of an emergency (illness, medical emergency, child not picked up within 15 minutes of dismissal), parents will be contacted first. In the event either parent cannot be located, please list two local contacts that are available to pick up your child as well make medical decisions, if necessary:

Name: _____ Relationship to child: _____

Phone numbers: home: _____ work: _____ mobile: _____

Name: _____ Relationship to child: _____

Phone numbers: home: _____ work: _____ mobile: _____

Please note: Parents, it is your responsibility to inform the preschool in writing if there are any changes to the contacts above during the school year.

REMEMBER: PARENTS MUST COMMUNICATE IN WRITING WITH THE TEACHER IF THEIR CHILD IS TO GO HOME WITH SOMEONE OTHER THAN THEMSELVES (UNLESS IT IS A REGULAR CARPOOL ARRANGEMENT)

St. Stephen's Preschool does not transport children to any emergency facilities. In the event of a serious or life threatening emergency, 911 will be called for treatment and transport.

Hospital Preference: _____

Child's Doctor: _____ Phone #: _____